



Dear Trip Participants,

We are looking forward to seeing you in Austin on Sunday, May 9, for a productive and engaging fact-finding trip on Building Capacity to Prepare English Language Learners for College- and Career-Readiness. We will be staying at the Driskill Hotel [604 Brazos Street, Austin, TX 78701, tel. 800-252-9367]. Please plan to join us in the Crystal Room at 6:00pm for a reception and briefing. During this opening session, participants will have an opportunity to share their goals and areas of interest for this learning exchange.

Upon your arrival at Austin-Bergstrom International Airport, we kindly ask that you utilize SuperShuttle shared-ride van service for transportation to the Driskill Hotel. AYPF has purchased SuperShuttle eVouchers for your use. Please print your voucher (located at the end of this document), and sign your name. Then bring the voucher to the SuperShuttle service counter once you have collected all your luggage from the baggage carousel. No prior reservation is necessary, as SuperShuttle will schedule your ride to the hotel at that time only. The eVoucher serves as payment for the ride, and gratuity is already included.

Participants who arrive at the airport with less than one hour before our evening reception begins at 6:00pm may choose to take a taxi to the hotel in lieu of the shuttle service. AYPF will reimburse you for the cost of the taxi (approximately \$27); please be sure to obtain and save a receipt.

If for any reason you need to reach a staff member during your travels, please contact Loretta Goodwin at [lgoodwin@aypf.org](mailto:lgoodwin@aypf.org) or on her cell phone at 703-217-6363, or Sarah Hooker at [shooker@aypf.org](mailto:shooker@aypf.org) or on her cell phone at 773-633-1315.

Attached to this letter, please find the trip agenda, the participant contact list, and the briefing questions. In preparation for our visit, we have also prepared a brief description of the education landscape in Texas to give you a better sense of the context of the state's strategies to support English Language Learners (ELLs) as they become college- and career-ready. **Please print both documents, and bring them with you to Austin.** Please review the attached briefing memo in order to familiarize yourself with the topics that will be covered during this learning exchange. We strongly encourage you to visit the trip website [<http://www.aypf.org/tripreports/2010/tr050910.htm>] where you will find further resources.

Safe travels and we will see you in Austin!

**Loretta Goodwin**  
Senior Director

**Sarah Hooker**  
Program Associate